



**CITY OF CREOLA**  
**P O BOX 490**  
**CREOLA, AL 36525**  
**251-675-8142 Phone**  
**251-930-1877 FAX**

**William R. Criswell** **Leanne Greene** **Harold Martin** **Ralph Walker** **Tonya Moss** **Kendal Hadaway**  
**Mayor** **Place 1** **Place 2** **Place 3** **Place 4** **Place 5**

**Carolyn Sue Cain** **Linda Hoiles** **Doug Kirkland** **Jeff Reeves**  
**City Clerk** **Court Clerk** **Chief of Police** **Fire Chief**

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Minutes of the City of Creola City Council Meeting  
Thursday, May 10, 2018 6PM  
Creola City Hall  
9615 Old Hwy. 43, Creola, AL  
Workshop: 5:30PM

Mayor Criswell called the meeting to order.  
Sergeant Turberville gave the Invocation.  
Pledge of Allegiance

Upon the call of roll, the following were found to be present except Councilman Hadaway  
Councilwoman Greene  
Councilman Martin  
Councilman Walker  
Councilwoman Moss  
Councilman Hadaway absent  
Mayor Criswell  
City Attorney –Mr. Danny Mims  
City Clerk-Carolyn Sue Cain

Councilwoman Moss made a motion to accept the minutes of 04/26/2018 meeting.  
Councilman Walker seconded, all favored, none opposed, motion carried.

#### **CITIZENS ADDRESSING THE COUNCIL**

No one to address the council

#### **RESOLUTIONS, ORDINANCES AND OTHER BUSINESS**

Atty Mims states that he has a quote from Municode in the amount of \$9950.00 plus an annual \$20.00 supplement service fee. Mr. Mims states that Municode will organize the ordinances with chapters and update them to Alabama law. Municode would also have the ordinances listed on the Municode .com website so others could go online to view. Mr. Mims recommends for the city to do this and be more efficient. Councilwoman Greene asked what the fee would be to put the Municode on the Creola website? Atty Mims states he would have to check into it. Councilman Martin asked if they would come get the information or we would have to send it to them. Atty Mims states we would mail them what we have. Atty Mims discusses how the Municode would

work. Atty Mims ask the council and Mayor to read over the information and maybe discuss it at the next meeting.

Councilwoman Greene states that Resolution 2018-015 is adopting policies and procedures for requests for public records in the City of Creola. This is for individuals that want to come in and look at records that is available to review. There is a .25 cent fee per page. (one side)

Councilwoman Moss made a motion to adopt Resolution 2018-015.  
Councilman Walker seconded, all favored, motion carried.

**Roll call for -Resolution No. 2018-015- request for public records**

A Roll Call Vote was taken.

Councilwoman Greene	YES
Councilman Martin	YES
Councilman Walker	YES
Councilwoman Moss	YES
Councilman Hadaway	ABSENT
Mayor Criswell	YES

Motion carried by majority vote.

Councilwoman Greene made a motion to pass the Grant management contract with Ms. Cara Stallman for total contract price of \$24,000.00 for 12-month period.  
Councilwoman Moss second, all favored, none opposed, motion carried.

**Roll call for - contract with Grant management /Cara Stallman**

A Roll Call Vote was taken.

Councilwoman Greene	YES
Councilman Martin	ABSTAIN
Councilman Walker	YES
Councilwoman Moss	YES
Councilman Hadaway	ABSENT
Mayor Criswell	YES

Motion carried by majority vote.

Councilwoman Greene made a motion to introduce that Raymond and Drena Dorman would like to annex their property (1341 A Radcliff Rd) into the city.  
Councilwoman Moss second, all favored, none opposed, motion carried.

Councilwoman Greene made a motion to table the Dorman property to be annexed till next meeting.  
Council woman Moss second, all favored, none opposed, motion carried.

Councilwoman Greene states they are closing the Money Market account and leaving the tax payment in the general fund per Betancourt and King, CPA. Councilwoman Greene states they will close the Money Market account and transfer the \$550.00 into the general fund account.  
Councilwoman Greene made a motion to close the Money Market account and that the taxes will come out of the City general fund account.  
Councilwoman Moss second, all favored, none opposed, motion carried.

Mayor recommends establishing a parks and recreation department under Ordinance No 2018-011 and that Major Holt to be the director for \$1.00 a year, to be reviewed at the end of the year.

Councilwoman Moss made a motion to establish a Parks and Recreation department.  
Councilman Walker second, all favored, none opposed, motion carried.

**Roll call -to establish a park and recreation dept.**

A Roll Call Vote was taken.

Councilwoman Greene	YES
Councilman Martin	YES
Councilman Walker	YES
Councilwoman Moss	YES
Councilman Hadaway	ABSENT
Mayor Criswell	YES

Motion carried by majority vote.

Councilwoman Greene motion to make Major Holt the director of the Parks and Recreation department.

Councilwoman moss second, all favored, none opposed, motion carried.

**Roll call -Major Holt to be director of Parks and Recreation dept.**

A Roll Call Vote was taken.

Councilwoman Greene	YES
Councilman Martin	YES
Councilman Walker	YES
Councilwoman Moss	YES
Councilman Hadaway	ABSENT
Mayor Criswell	YES

Motion carried by majority vote.

Councilwoman Greene made a motion for the City of Creola Council and Mayor to put a ¼ page ad in the Citronelle Call congratulating the 2018 graduates for \$204.75.

Councilwoman Moss second, all favored, none opposed, motion carried.

**PLANNING AND ZONING COMMITTEE**

Councilwoman Greene states that they do not have any applications so they will not have a meeting. If something changes they will meet May 15 at 6pm.

**PARKS AND RECREATION**

Councilwoman Moss states that the parks are fine.

**UTILITIES AND SENIOR CITIZENS**

Councilwoman Moss states that they had to replace the glass in the front door in the amount of \$691.00 which includes the tint. That is was broken when the grass was cut.

Councilwoman Moss states that the senior/ veterans breakfast will be held June 16 from 9-11am.

**ZONING BOARD OF ADJUSTMENTS**

A meeting is scheduled for May 21,2018 at 5:30pm.

**FINANCE**

Councilwoman Greene gave the financial report, giving a copy to the Council. (Details of report listed below), making a motion to accept financial report as read, seconded by Councilwoman Moss, all favored, none opposed, motion carried.

General Fund	\$ 216,109.42
Money Market	530.15
4-cent Gas Tax Acct. (including 5 cent)	36,240.61
7-cent Special Gas Tax Acct.	27,815.22
Special Court Fund	33,499.78
Court Fund	25,470.11
Court Bond Account	8,014.11
S.A.I.L. Center Account	1,084.29
Police Department	9,048.60
Fire Department	<u>118.24</u>
Total: (in bank)	\$ 357,930.53

Revenues totaled \$ 11,853.61 for 5/2/2018 thru 5/9/2018 and the analysis fee \$564.24. The bills that have been paid from 5/1-5/10 total \$31,027.25 and payroll is \$21,523.11 which total \$52,550.36. Outstanding checks wrote for April is \$838.90 and May \$27,774.80. BC/BS payment is \$12,752.00

**Roll call - financial report**

A Roll Call Vote was taken.

Councilwoman Greene	YES
Councilman Martin	YES
Councilman Walker	YES
Councilwoman Moss	YES
Councilman Hadaway	ABSENT
Mayor Criswell	YES

Motion carried by majority vote.

**POLICE AND FIRE**

**POLICE**

Chief states that the guys in the academy are doing well. Chief states that they are getting the last of the 3 cars from Mobile on Tuesday. Mayor states that the police department will be getting new decals that are blue and white. Chief states that the department will have 6 cars to declare excess. Councilwoman Greene states that the new cars should be in around July.

**FIRE**

Mayor states the newer fire truck is at WarBama being painted. Councilwoman Greene states that they owe about \$14,000.00 on #2 truck loan.

**STREETS/PUBLIC WORKS**

Atty Mims states he has a verbal approval that it is ok to use the 7-cent tax to pay the backhoe off. Mayor states that Mr. Wayne and his crew has been working hard.

Mayor states that Mr. Safford did some grading on most of the dirt roads in the city this past weekend. Mayor states that a ditch has been cut on Holmes Rd which is helping with some drainage in the area.

Mayor states that Mr. Wayne repaired the flatbed truck and it is back in service.

#### **BUILDING INSPECTOR**

Mr. Moss states that there is about 5 houses being built, 2 sets of plans coming in. He spoke to a lady about possible putting a building with 4 office spaces in it. Mr. Moss states that plans for a RV storage should be submitted. Mr. Moss states he is sending out letters to home owners that have property or homes that need to be condemned. Councilman Martin asked where the office space building was looking to be built. Mr. Moss states on Radcliff by the cemetery. Mr. Moss states that the office spaces and the RV storage must come before planning and zoning.

#### **MAYOR'S DISCUSSION**

Mayor states that Superior carrier open house was today. Mayor states the city is continuing to improve.

#### **OTHER ANNOUNCEMENTS**

Councilwoman Moss states that Municipal clerk week is May 6-12 and she read a proclamation. Councilman Walker states that he feels that they should have a work session before the meeting. Councilman Walker states that the smell from the air after the business is cleaning the tanks is not good. Mayor states that LCAP can go check that out and identify what it is.

#### **ADJOURNMENT**

MOTION BY: Councilwoman Moss

SECONDED BY: Councilman Walker

Meeting adjourned @ 6:55 p.m.

Respectfully submitted,

Carolyn Sue Cain  
City Clerk

c.m. 05.10.2018