



CITY OF CREOLA
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William R. Criswell **Leanne Greene** **Harold Martin** **Ralph Walker** **Tonya Moss** **Kendal Hadaway**
Mayor **Place 1** **Place 2** **Place 3** **Place 4** **Place 5**

Carolyn Sue Cain **Linda Hoiles** **Doug Kirkland** **Jeff Reeves**
City Clerk **Court Clerk** **Chief of Police** **Fire Chief**

Minutes of the City of Creola City Council Meeting
Thursday, April 26, 2018 6PM
Creola City Hall
9615 Old Hwy. 43, Creola, AL
Workshop: 5:30PM

Mayor Criswell called the meeting to order.
Rev Chambers gave the Invocation.
Pledge of Allegiance

Upon the call of roll, the following were found to be present except Councilman Hadaway
Councilwoman Greene
Councilman Martin
Councilman Walker
Councilwoman Moss
Councilman Hadaway absent
Mayor Criswell
City Attorney –Mr. Danny Mims
City Clerk-Carolyn Sue Cain

Councilwoman Moss made a motion to accept the minutes of 04/12/2018 meeting.
Councilman Walker seconded, all favored, none opposed, motion carried.

Mayor states that the safe has been delivered that will store the city books.

CITIZENS ADDRESSING THE COUNCIL

No one to address the council

RESOLUTIONS, ORDINANCES AND OTHER BUSINESS

Councilwoman Greene states that the Municode will be added to the next agenda.
Mayor states that we lost a very dear member of the community. Ms. Sibyl Chambers passed away.
Councilwoman Moss read the Proclamation for Ms. Sibyl that was presented to Rev. Bill Chambers.

Mayor states that they have a resolution for Spire franchise.

Councilwoman Greene made a motion to bring the Resolution 2018-10 for Spire Gulf franchise to a vote.

Councilman Walker seconded, all favored, none opposed, motion carried.

Councilman Martin states that a citizen brought to his attention that gas line was exposed. He called the 1 800 number and within 3 days a crew was out and the issue was taking care of.

Councilwoman Greene states that Ms. Laura Davis was put on the agenda to come request through the council to use the softball field to host a tournament. She has not completed an application at the time. Ms. Davis did not show for the meeting.

Mayor asked about the resolution for the request forms for copies of public records. Attorney Mims states that he will have it at the next meeting.

Councilwoman Greene states that she has quotes for bike route signs from Vulcan signs, Explosive signs, Cheap signs online. Vulcan signs were the best price at 30-inch square was \$37.50 each so if we did 5 signs it would cost \$187.50. Councilwoman Greene states they would have to get with the bikers to see where to place the signs.

Councilwoman Greene made a motion to purchase 5 bike route signs for the total of \$187.50.

Councilwoman Moss seconded, all favored, none opposed, motion carried.

Councilwoman Greene states there will be a census workshop on May 9, 2018 from 10-11am at SARPC. (South Alabama Regional Planning Commission building) It will be no charge for this workshop.

Mayor states that the A/C on the brush cutter not cooling and Beard Equipment is giving an estimate to fix the issue.

Ms. Cara Stallman with Grant Management LLC has spoken with council in a premeeting.

Councilwoman Moss states that there are several grants out there for the city to get but they need a grant writer. Councilwoman Moss states that they can do the grant that involves sidewalks on Old Hwy 43 from Crenshaw Park to Bradley Court. It will be 2 years before any money is disbursed. This project is Resolution 2018-014 and it is based off 80/20. Mayor states this project would be done in stages. Attorney Mims asked about the grant contract? Ms. Stallman states yes, all they are doing now is getting numbers out so there are no surprises.

Councilwoman Moss made a motion to introduce Resolution No. 2018-014 authorizing the Mayor to sign the grant application for the sidewalk project on Old Hwy 43(Crenshaw park to Bradley Court). The total estimated cost for the project is \$378,999.18 and the grant is 80/20 so the cities part is \$75,799.84. Mayor asked what is the chance of the city getting the grant. Ms. Stallman states around a 75% chance.

Councilman Walker seconded,

Roll call for -Resolution No. 2018-014 to be introduced.

A Roll Call Vote was taken.

Councilwoman Greene	YES
Councilman Martin	NO
Councilman Walker	YES
Councilwoman Moss	YES
Councilman Hadaway	ABSENT
Mayor Criswell	YES

Motion carried by majority vote.

Mayor asked Ms. Stallman to explain how she was going to get paid.

Ms. Stallman states that she requests to be paid a one-time fee for the grant application of \$5,000.00 with the addenda if the council approves a \$20,000.00 more contract that the \$5,000.00 would be credited to part of the fee. Attorney Mims states that the contract could be ready by the next meeting but Ms. Stallman would have to email a copy of the contract in writing and would have to agree to a minimum of a 30-day termination clause if they decide to go with the yearly contract.

Councilwoman Moss made a motion to introduce a contract with Ms. Stallman services being used as a grant writer consultant.

Councilman Walker seconded,

Roll call for -Ms. Stallman contract

A Roll Call Vote was taken.

Councilwoman Greene	YES
Councilman Martin	abstain due to prior vote.
Councilman Walker	YES
Councilwoman Moss	YES
Councilman Hadaway	ABSENT
Mayor Criswell	YES

Motion carried by majority vote.

Mayor states that a resolution will be put on the floor at the next meeting for councils vote to participate in the Mobile County Purchasing Agreement for the year. It allows the city to participate for bids on all types of things under the state bid law.

Mayor has spoken to Major Holt about working with the city. Mayor proposes to the council to establish a parks and recreation department thru an ordinance and that they hire Major Holt for one dollar (\$1.00) for the year to help get it formulated. This would be a yearly basis per Major Holt request.

Councilman Martin made a motion to adopt this plan.

Councilwoman Moss seconded,

Roll call -to establish a park and recreation dept.

A Roll Call Vote was taken.

Councilwoman Greene	YES
Councilman Martin	YES
Councilman Walker	YES
Councilwoman Moss	YES
Councilman Hadaway	ABSENT
Mayor Criswell	YES

Motion carried by majority vote.

Attorney Mims will draft an ordinance and get it back to council.

Mayor states that Safe span bid the city's bridge repair, Attorney Mims is negotiating the details of the contract.

PLANNING AND ZONING COMMITTEE

Councilwoman Greene states that 2 plots were divided at the last meeting. The next meeting will be May 15 at 6pm.

PARKS AND RECREATION

Councilwoman Moss states that the parks are fine.

UTILITIES AND SENIOR CITIZENS

Councilwoman Moss states that the senior citizens are having a breakfast on June 16 from 9-11am for all seniors and veterans. The seniors made a homemade quilt and will be taking \$1.00 donations for a raffle that will be given away on the LIP Community day. The funds raised will go into the Senior building account.

ZONING BOARD OF ADJUSTMENTS

A meeting is scheduled for May 21,2018 at 5:30pm.

FINANCE

Councilwoman Greene gave the financial report, giving a copy to the Council. (Details of report listed below), making a motion to accept financial report as read, seconded by Councilwoman Moss, all favored, none opposed, motion carried.

Councilwoman Greene states that the personal board bill quarterly was \$1508.76 and they are doing well catching up on past bills.

General Fund	\$ 227,907.11
Money Market	9,013.60
4-cent Gas Tax Acct. (including 5 cent)	36,032.42
7-cent Special Gas Tax Acct.	27,484.06
Special Court Fund	31,624.78
Court Fund	34,218.00
Court Bond Account	5,239.61
S.A.I.L. Center Account	1,265.72
Police Department	8,750.60
Fire Department	<u>858.24</u>
Total: (in bank)	\$ 382,394.14

Revenues totaled \$ 101,156.27 for 4/2/2018 thru 4/26/2018 and the analysis fee \$577.24. The bills that have been paid from 4/1-4/26 total \$53,268.20 and payroll is \$41,456.06 which total \$94,724.26. Outstanding checks wrote for April is \$14,028.17.

The quarterly report for all departments from January 1 to March 30 for salaries

Police department	\$101,022.27
City Hall	\$ 23,152.17
SAIL	\$ 7,005.44
Streets	\$ 5,562.52
Bldg Inspector	\$ 2,640.00
Council	\$ 5,700.00
TOTAL	\$145,082.40
Total deductions/ gross pay	\$4,809.00
Adjusted gross pay	\$140,273.40
Taxes withheld	\$24,580.74
Hours worked	10,126.82

Councilman Martin asked if there was a record on how much of this was on overtime. Councilwoman Greene states that she will get that information for him.

Roll call - financial report

A Roll Call Vote was taken.

Councilwoman Greene	YES
Councilman Martin	YES
Councilman Walker	YES
Councilwoman Moss	YES
Councilman Hadaway	ABSENT
Mayor Criswell	YES

Motion carried by majority vote.

POLICE AND FIRE

POLICE

Councilwoman Greene states that she has Chief Kirkland report. It is from March 1 -30th.

Beginning balance	\$11,695.94
Ending balance	\$9,434.13

Mayor states they are preparing to send 4 officers to the academy. Chief Kirkland purchased 10 Glock fire arms from the Gulf State Armory that are sold back to the police officers as they need them for \$295.00 apiece. Mayor states that there is a contract for the officers going thru the academy to work for the city for 2 years. Councilwoman Greene states that the uniforms are purchased out of the police department fund that the general fund does not purchase them.

Councilman Walker states that they have a good group of people and the Chiefs mother has been sick. There are 3 more cars they are going to get with less than 60,000 miles on them.

FIRE

No business

Mayor states he spoke with Chief Reeves and he states the fire truck is at Warbama being painted and outfitted. Mayor states that they are going to get bids on the building for repairs that the fire department is housed in.

STREETS/PUBLIC WORKS

Mayor states that Mr. Wayne Miller is working hard on the streets. Mr. Elijah Safford will be coming Saturday to grade Lister Lane and Brown Road. Mayor gave an update on the Ducey Rd grant project. Mayor states that the signs have come in and Mr. Miller has been replacing them.

BUILDING INSPECTOR

Mr. Don Moss, building inspector was absent from meeting

MAYOR'S DISCUSSION

Councilwoman Moss asked the attorney about the trash Ordinance No 52. She states that it was put into effect on January 1982 and needs to be updated to state code.

Councilwoman Moss made a motion to update Ordinance No 52 to state code. Attorney Mims states he will work on getting the Ordinance together and then they can introduce it.

Councilwoman Moss asked the attorney what could be done about Carny Rd. It was presented to council in September 22, 2016 and she would like to rescind it. The right of way is supposed to be 50 feet and this road is only 20 feet. Attorney Mims states that having an ordinance and having a deed that is stamped and probated is two different things. The attorney will check in to see if anything can be done.

OTHER ANNOUNCEMENTS

Ms. Becky T. Smith states that her granddaughter attends Satsuma High School and was awarded the scholarship from the Creax scholarship foundation fund. She won the Bradley Byrne congressional art contest and 2 of the girl's pictures are on display at the Mobile Museum of Art.

Mrs. Bryant asked about fixing a pot hole on the I-65 service road.

Rev. Chambers states that he knows the city closes the park gates at sundown but people are driving thru Ms. Robinson yard. Last week her water line was run over and broke. Rev. Chambers asked if there were a sign we could put up.

ADJOURNMENT

MOTION BY: Councilwoman Moss
SECONDED BY: Councilman Martin
Meeting adjourned @ 7:05 p.m.
Respectfully submitted,

Carolyn Sue Cain
City Clerk

c.m. 04.26.2018